



California School Employees Association
**GENERAL INFORMATION
BULLETIN**

June 7, 2013

General Information Bulletin No. 30-13

CSEA MEMBER CAREER GRANT PROGRAM

Action for Chapter Presidents: Advertise this valuable benefit to your members in your local newsletter and share this information at chapter meetings.

A. SUBJECT MATTER

Do you know an active CSEA member taking courses at a local community college or university, seeking a degree or simply enhancing his or her career opportunities? If so, they are eligible to apply for one of CSEA's Member Career Grants.

Applications are now being accepted for CSEA's Member Career Grant program, which offers grants in the amount of \$1,000 to be used towards the cost of tuition, books and other fees related to attendance at community colleges, public or private universities or other vocational institutions.

Member Career Grants are open to CSEA members in good standing who are seeking to enhance their education and skills toward career-oriented goals.

CSEA MEMBER CAREER GRANT

Eligibility

- a. Applicants must be members in good standing of CSEA.
- b. Applicants must either be enrolled in an accredited school of higher education at the time application for the grant is made or plan to enroll for the semester/quarter immediately following receipt of the grant. (Enrollment may be on either a part-time or full-time basis.)
- c. Applicants must be working towards a definitive degree or a specific career goal.
- d. Applicants must submit an official application form postmarked not later than midnight October 31.

Official Application

Application forms are available from CSEA Headquarters upon request or online at www.csea.com.

Failure to return the completed form and other requested information postmarked not later than midnight October 31 will be cause for disqualification of the applicant.

Number of Grants and Amounts

22 CSEA Member Career Grants will be awarded in amounts not to exceed \$1,000 each.

(continued)

Payment

Payment will be made either to the recipient or the school/college upon submission of a verification of enrollment. A verification of enrollment shall be sent to each recipient for this purpose. If the recipient fails to provide proof of enrollment, the monies will be forfeited and awarded to a designated alternate.

B. REQUIRED ACTION**1. Chapter Presidents**

Publicize the availability of these career grants at chapter meetings and through chapter newsletters and request the necessary application forms as appropriate.

2. By Regional Representatives and Labor Relations Representatives

A must item for discussion at September RPMs and chapter meetings. Please make sure all members are aware of this program and stress the October 31 postmark deadline for applications.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION



Dave Low
Executive Director

DL:JB:rc:shea

DISTRIBUTION:

(For Information and Action) Chapter Presidents; Board of Directors; Alternate Area Directors; Regional Representatives; Assistant Regional Representatives; Chairpersons and Members, Standing Committees; Political Action Coordinators; Regional Communications Officers; Retiree Unit Executive Board; Life Members; Honor Roll Recipients; All Staff

Previous Bulletin Information:

GIB 29-13, dated 5/24/13, and titled "Reminder: Final Expense Claim for 2012-2013," was given general distribution.