



Association of Educational Office Employees

Serving office professionals in LAUSD since 1928

P.O. Box 227186, Los Angeles, CA 90022

(323) 725-7266 FAX (323) 725-6266

2020 - 2021 “Adapting to Change”

Greetings! Welcome to the Association of Educational Office Employees website. Our organization has been serving educational office professionals, students, staff, and parents of the Los Angeles Unified School District since 1928.

It is truly an honor to be leading this great and wonderful organization for another year. Like my predecessors, I enthusiastically embrace the role and responsibilities of president, and I will follow their footsteps of exceptional dedication and leadership.

I thank you for your membership, and invite you to become an active member. We meet bi-monthly on Saturdays, and would love for you to join us and share your experience, knowledge and ideas as we continue our mission.

This year's theme is “**Adapting to Change.**” The Covid-19 Pandemic has brought great challenges to our school community. It is with much gratitude that I thank you ALL for your OUTSTANDING support to our schools, offices, students, and communities. YOUR hard work and continuous efforts have made a difference and helped many. Your tireless workdays and upmost professionalism have created open and clear lines of communication within the school communities. The work that you do has helped us adapt to unprecedented times and move forward. By taking advantage of our professional developments, trainings, open house events, and conferences, will enhance your overall skills, as well as assist in your personal growth. Browse our website and take advantage of the many benefits available to you.

I am very excited to continue working together with our board in moving our association forward. In the upcoming year, our goals will include recruiting and building our organization's active membership, enlisting new members to take on leadership roles within AEOE as well as preparing to present the following awards presented during our Annual Scholarship Luncheon on April 24, 2021:

- ★ Seventy-two (72) scholarships to LAUSD college-bound students.
- ★ Five (5) scholarship awards to LAUSD Adult Education students.
- ★ Three (3) scholarships to High School children or grandchildren of AEOE members.
- ★ Provide tuition and Professional Development reimbursements for our classified/AEOE members.

Our Awards Ceremony may be held virtually on 4/24/21 instead of holding an in-person luncheon. Please visit our website for updated information.

Important Dates

- **January 16, 2021**
Regular Board Meeting
remotely via Zoom
- **February 19, 2021**
All Scholarship
Applications Deadline
- **February 2021**
The CAEOP Annual
Conference has been
cancelled this year
- **March 13, 2021**
Regular Board Meeting
and Scoring via Zoom
- **April 24, 2021**
Annual Board Meeting
and Awards Luncheon
@ Quiet Canyon
may be held virtually
- **May 15, 2021**
Regular Board Meeting
- **May 28, 2021**
Open House at Beaudry
Building classified
employee week Health
Fair event with CSEA
- **May 28, 2021**
Call to Leadership Forms
mailed to members
- **June 18, 2021**
Call to Leadership Forms
due to the Office
- **June 25, 2021**
Ballots mailed to
members (Due July 16th,
count on August 7th)

www.aeoe-laUSD.org

[Facebook.com/AssociationOfEducationalOfficeEmployeesLosAngeles](https://www.facebook.com/AssociationOfEducationalOfficeEmployeesLosAngeles)

[Twitter.com/AEOELosAngeles](https://twitter.com/AEOELosAngeles)



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- ★ Grade level poster contest awards for LAUSD elementary school students. **(cancelled this year due to the pandemic)**
- ★ Grade level writing contest awards for LAUSD middle and high school students. **(cancelled this year due to the pandemic)**
- ★ Honoring a classified office professional, a classified supervisor and an Administrator of the Year **(cancelled this year due to the pandemic)**

- **July 16, 2021**
Ballot Deadline
- **July 16-21, 2021**
NAEOP Conference in Pittsburgh, PA
- **August 7, 2021**
Regular Board Meeting and Count Ballots
- **September 11, 2021**
Annual Business Meeting & Annual Installation Luncheon
- **October 9, 2021**
Regular Board Meeting
- **December 11, 2021**
Holiday Brunch, San Antonio Winery at 9:00 a.m.

We would love to enhance our organization with your knowledge, your time, your talents, and your ideas. We respect our past and we need YOU in our future.

Our contests and scholarship programs have grown tremendously, and we need your help in scoring and making final selections of awardees. Please send us an email to office.manager@aeoe-laUSD.org if this is something that you are interested in!

Due to the current pandemic, our calendar of events has changed and now includes many virtual events. Unfortunately, this year's annual state conference (CAEOP) that was scheduled for February 2021 has been cancelled. At this time, the National Association of Educational Office Professionals Conference (NAEOP) is set to be held in Pittsburgh, Philadelphia July 12 through July 16, 2021.

I would like to personally invite you to get involved in our organization. Simply check out our [Calendar of Events](#) on our website or contact our office at **(323) 725 – 7266** for more information. My best wishes for a successful 2020-2021 school year. I look forward to meeting you at one of our upcoming events!

Maria Sara Gonzalez

Maria Sara Gonzalez
AEOE-LAUSD President
"Empowering Our Members"



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