



Association of Educational Office Employees

Serving office professionals in LAUSD since 1928

5710 E. Beverly Boulevard Los Angeles, CA 90022

P.O. Box 227186

(323) 725-7266 FAX (323) 725-6266

2018 - 2019 “Empowering Our Members”

Greetings! Welcome to the website for the Association of Educational Office Employees. We are an organization that has been serving educational office professionals, students, staff, and parents of the Los Angeles Unified School District since 1928.

It is truly an honor to be leading this great and wonderful organization for one more year. Like my predecessors, I enthusiastically embrace the role and responsibilities of President, and I will match their exceptional dedication and leadership.

I would like to take this time to thank you for your membership and I would like to invite you to become an active member. We generally meet every other month on a Saturday, and would love for you to join us.

We are here to serve you. Our Professional Developments, Trainings, Open House, and Conferences will enhance your technology skills, as well as assist in your personal growth. Browse our website and take advantage of these many benefits available to you.

The theme for this year is “Empowering our Members.” I am very excited to continue working together with our board in moving our association forward.

In the upcoming year, our goals will include:

- Recruiting and building our organization’s active membership, as well as enlisting new members to take on leadership roles within AEOE
- Awarding 82 scholarships to LAUSD college-bound students
- Awarding 5 scholarships to LAUSD Adult Education students
- Awarding 3 scholarships to children or grandchildren of AEOE members
- Honoring a classified office professional, a classified supervisor and an Administrator of the Year
- Sponsoring a poster contest for LAUSD elementary school students
- Sponsoring a writing contest for LAUSD middle & high school students
- Providing tuition and Professional Development reimbursements for our classified/AEOE members

AEOE needs your assistance. We would love to have you – your knowledge, your time, your talents, and bright ideas, to enhance our organization. We respect our past and we need YOU in our future.

Important Dates

- **December 8, 2018**
Holiday Brunch, San Antonio Winery at 9 a.m.
- **January 12, 2019**
Regular Board Meeting
- **February 12, 2019**
All Scholarship Applications/Poster & Writing Entries Deadline
- **Feb 28 - March 2, 2019**
CAEOP Annual Conference, Hyatt Regency, Garden Grove, CA
- **March 16, 2019**
Regular Board Meeting and Scoring
- **April 17, 2019**
RSVP Deadline for our 90th Annual Awards Luncheon
- **April 27, 2019**
Annual Board Meeting and Awards Luncheon @ Quiet Canyon
- **May 18, 2019**
Regular Board Meeting
- **May 29, 2019**
Open House at Beaudry Building
- **June 7, 2019**
Call to Leadership Forms mailed to members

www.aeoe-laUSD.org

[Facebook.com/AssociationOfEducationalOfficeEmployeesLosAngeles](https://www.facebook.com/AssociationOfEducationalOfficeEmployeesLosAngeles)

[Twitter.com/AEOELosAngeles](https://twitter.com/AEOELosAngeles)



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Our contests and scholarship programs have grown tremendously, and we need your help in scoring and making final selections of awardees. You can help as little, or as much as you would like.

Our Annual Business Meeting and Installation Luncheon is held in September. Our Winter Holiday is in December, and our Annual Awards Luncheon is in April.

We would like to invite you to attend the California Association of Educational Office Professionals Conference in Orange Grove, CA on February 28 to March 2, 2019. You are also welcome to attend the National Association of Educational Office Professionals Conference, which will be held in Boise, Idaho on July 15 – July 20, 2019. Simply check our calendar of events, or contact our office for more information.

I would like to personally invite you to get involved in our organization. Nominations for upcoming available board positions are due on June 21, 2019. Together we can enhance the best of AEOE. I look forward to meeting you at one of our upcoming events. My best wishes for a successful 2018-2019 school year.

Maria Sara Gonzalez

Maria Sara Gonzalez
AEOE-LAUSD President
"Empowering Our Members"



- **June 21, 2019**
Call to Leadership Forms due to the Office
- **June 27, 2019**
Ballots mailed to members (Due July 25, count on August 10th)
- **July 15-20, 2019**
NAEOP Conference in Boise, Idaho
- **July 25, 2019**
Ballot Deadline
- **August 10, 2019**
Regular Board Meeting and Count Ballots
- **September 14, 2019**
Annual Business Meeting & Annual Installation Luncheon
- **October 12, 2019**
Regular Board Meeting
- **December 14, 2019**
Holiday Brunch, San Antonio Winery at 9:00 a.m.

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