



Association of Educational Office Employees

Serving office professionals in LAUSD since 1928

P. O. Box 227186

Los Angeles, CA 90022

(323) 725-7266 FAX (323) 725-6266

TO: AEOE MEMBERS

November 16, 2020

FROM: AEOE Scholarship Committee

RE: **REVISED POSTMARK DEADLINE: March 15, 2021 for '20-'21 COLLEGE SCHOLARSHIP \$3,000 Scholarship for Members, or Member's Child or Grandchild**

The Association of Educational Office Employees (AEOE) recognizes the continuing need for well-trained and qualified employees who want to go to college to pursue their career in an occupation of their choice. AEOE will award up to three (3) \$3,000 college scholarships to qualifying AEOE member and/or their child or grandchild (up to 25 year of age). You may visit our website for type-in forms: www.aeoe-laUSD.org these scholarships must be used within the year awarded.

Scholarship applicants must comply with the following guidelines:

- All scholarship applicants must be interested in pursuing a professional goal or career degree.
- Must attend a school within the continental United States, including Alaska and Hawaii.
- All applications must be typed or legibly printed in black ink only. ***Name on application must match name on High School transcript.***
- Selection will be based on grade "B" or better and on family financial need.
- Attach sealed certified transcripts with senior grades posted. Adult students will need to attach a sealed certified transcript with your most recent grades posted.
- Proof of financial need must be included with application. Two of the following documents: 2020 W-2 Form, 2020 Income Tax Return, or the last three (3) months of 2020 pay stubs.
- All applicants must attach two (2) Letters of Recommendation from a teacher, counselor or administrator. One of the required letters may be from a community leader or job supervisor who can verify character and goals. (Letters should be no more than one page long, doubled-spaced)
- Provide a brief statement (no more than one page, 200 words, double spaced) about yourself, your goals and how you will use your scholarship. Font size: 12 Margins: 1 inch
- No faxes will be accepted.
- Application packet must be complete with all items mailed together to be considered for a scholarship.
- Incomplete and late applications **will be disqualified**.
- Mail the completed packet to AEOE P.O. Box # 227186, Los Angeles, CA. 90022, **must be postmarked by Monday, March 15, 2021.**

Recognition will be presented to the recipients at our Annual Awards Luncheon on Saturday, April 24, 2021 at the Quiet Cannon Restaurant pending public health approval due to the COVID-19 national pandemic. In lieu of an in-person awards luncheon a virtual event may be scheduled. Our website will have the most up to date information.

If you have any questions, please call the AEOE office at 323-725-7266 or email us at office.manager@aeoe-laUSD.org



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COLLEGE SCHOLARSHIP APPLICATION

Postmark Deadline: Monday, March 15, 2021

Please check one: _____ AEOE Member (at least 2 years) _____ Member's Child* _____ Grandchild*

APPLICANT'S NAME: _____ DATE OF BIRTH _____

STREET ADDRESS: _____ CITY: _____

STATE/ZIP: _____ EMAIL: _____

TELEPHONE: (HOME) _____ CELL: _____

SCHOOL CURRENTLY ATTENDING: _____ GRADUATION DATE: _____

COLLEGE PLANNING TO ATTEND: _____ MAJOR: _____

*AEOE Member Sponsor: _____ Employee#: _____ Member Since _____

Please enclose, the following with your scholarship application (in the following order):

- Completed AEOE Scholarship Application (this page)
- AEOE Financial Statement (attached)
- Proof of Income (family must provide **two** of the following documents):
2020 W-2 form; 2020 Income Tax Return, or the last (3) months of 2020 pay stubs
- Two Letters of Recommendation
- Statement about yourself (no more than 200 words, double spaced) Font: 12 Margin: 1 inch
- Sealed certified transcript with senior grades posted

Signature of Applicant: _____ **Date:** _____

Incomplete applications and/or late submissions will be disqualified. No faxes allowed. Visit our website for type-in form: www.aeoe-laUSD.org

Return your completed packet to: AEOE, P.O. Box 227186, Los Angeles, CA 90022.

POSTMARK DEADLINE: Monday, March 15, 2021



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CURRENT FINANCIAL STATEMENT

(POSTMARK DEADLINE: Monday, March 15, 2021)

NAME OF APPLICANT: _____

	FATHER	MOTHER
PARENT(S) EMPLOYED	◇	◇
PARENT(S) IN SCHOOL/TRAINING	◇	◇

COMPLETE THIS FORM AND REPORT THE AMOUNT OF CURRENT INCOME FOR **ALL MEMBERS OF YOUR HOUSEHOLD** (excluding foster children). This is the amount before deductions, such as taxes and Social Security. If you need more space, please attach a separate page.

<u>SOURCES OF INCOME</u> (Attach recent verification of specified income)	<u>MONTHLY INCOME</u>	<u>GROSS INCOME FOR</u> <u>2020</u>
Earnings from work (FATHER)	\$	\$
Earnings from work (MOTHER)	\$	\$
Net Income from self-employment	\$	\$
Social Security, Welfare or Public Assistance	\$	\$
Pensions or Annuities, Employment Compensations/Disability Insurance/Worker's Compensation Insurance	\$	\$
Alimony/Child Support	\$	\$
Other adults in the household contributing to family income	\$	\$
TOTAL YEAR INCOME	\$	

Number of Adults in Household: _____

Number of Children in Household: _____

TOTAL HOUSEHOLD SIZE: _____